

REPUBLIC OF RWANDA



RWANDA TRANSPORT DEVELOPMENT AGENCY

P.O Box 6674

KG 563 St., Queen's Land House, 1st Floor

JOB ANNOUNCEMENT

SUBJECT: RECRUITMENT OF STAFF

No	Job Title	Job Profile	Number of Staff
STAFF UNDER CONTRACT			
1	Single Project Implementation Unit (SPIU) Coordinator	<p>Minimum qualification: Master's degree in Construction Management, Civil Engineering, Highway Engineering, Transportation Engineering, Real Estate and Construction Management, Sustainable Urban Planning & Design with 4 years working experience in managing public sector/Institutional externally funded projects</p> <p>or</p> <p>A0 in the same areas with 6 years of working experience in Managing Public sector/Institutional externally funded projects</p> <p>Required Competencies and Key Technical Skills:</p> <ul style="list-style-type: none"> - Deep understanding on Governmental policies and strategies - High analytical, coordination, planning and organizational skills - Report writing and presentation skills - Computer literature - Leadership skills - Interpersonal and communication skills - Time work and management skills 	1
2	IT Specialist	<p>Minimum qualification: Master's Degree in Computer Science, Information Technology, Software Engineering with three (3) years of relevant working experience; or A0 in the above-mentioned fields with 5 years of working experience in a busy and dynamic engineering organization or environment, developing and managing business systems.</p>	1

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		<p>Professional Certification is a requirement in (e.g.: CCNS, CISSP, MCSE, CompTIA A+) A postgraduate qualification in the afore-mentioned fields is an added advantage</p> <p>Required Competencies and Key Technical Skills</p> <ul style="list-style-type: none"> - Data processing and analytics - Process improvement - Networking skills - Operating System and Programming Languages - Technical understanding (Trouble shooting) - Analytical, diagnostics & Problem solving - Personal and professional Deanour - Good communication, written & verbal - A keen eye for detail 	
3	Environmental and Social Safeguard Officer	<p>Minimum qualification: Minimum A0 in Development Studies, Environment/Social Sciences, Sociology, Geography, Development Studies, Social Works and Social Administration with 3 years of relevant professional Experience in Social Safeguard Sector</p> <p>Required Competencies and Key Technical Skills:</p> <ul style="list-style-type: none"> - Knowledge of Rwanda environmental safeguard guidelines - Knowledge of Donor's environmental safeguard guidelines - Resource management skills - Analytical skills - Problem solving skills - Decision making skills - Time management skills - Risk management skills - Results oriented - Digital literacy skills - Fluency in Kinyarwanda, English and/or French. <p>Knowledge of all is an added advantage</p>	1

Rwanda Transport Development Agency (RTDA) hereby invites qualified candidates to apply in the following stipulated positions and conditions in order to fill indicated positions:

Done at Kigali 10 JUL 2023


Imena MUNYAMPENDA
 Director General

